School Emergency Drills Documentation Form

	Type of Drill	Tir	ne of Drill
Ø O	Fire Drill (6 required) Tornado Drill (2 required) Lock Down/Shelter in Place Drill (2 required)		Standard Class Change Recess Other Events
Name o	f Reporting School: Holy Spirit School	(phone: 45	53-2772 fax: 453-0018)
	Drill: 9-17-14 Time drill wa		
Exact tir	ne required to evacuate/shelter/secure: _	1:52	
Total Pa	rticipants: <u>295</u>		
Remarks	3:	The state of the s	
This report is for emergency drill # for school year <u>2014-15</u> . Name of person conducting drill: Patrick Kalahar			
Title of person conducting drill:			
Signature of person conducting drill:			
Drill Was <u>Coordinated</u> With:			
	Emergency Management Coordinator Name & Title		
	AND Law Enforcement (county sheriff or chie Name & Title OR	ef of police o	r designee or MSP)
Fire (fire chief or designee) Name & Title			
	1 10 10 10		

Fax Completed Form to: Frank Verburg, Deputy Fire Chief Fax: 616-456-3577



Documentation Form

Type of Drill ☐ Fire Drill (5 required) ☐ Tornado (2 required) ☐ Lock Down/Shelter in Place Drill (3 Required)☐		Time of Drill Standard Class Change Recess Other Events
Name of Reporting School: Holy Spirit School (Phone: 616-453-2772 Fax 616-453-0018)		
Date of Drill: $9-26-14$ Time drill was held:	1:25p	<u>m</u> (pm/am)
Exact time required to evacuate/shelter/secure:/m	inute	5 seconds
Total Participants: 288		
Remarks:		
This report is for emergency drill # for school year Name of person conducting drill:		
Drill Was <u>Coordinated</u> With:		
□ Emergency Management Coordinator Name & Title AND □ Law Enforcement (County Sheriff or Chief of Police Name & Title OR □ Fire (Fire Chief or designee) Name & Title □ Law Ca Knapp		ignee or NSP)
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Documentation Form

	Type of Drill Fire Drill (5 required) Tornado (2 required) Lock Down/Shelter in Place Drill (3 Required) □		Time of Drill Standard Class Change Recess Other Events
	Reporting School: Holy Spirit School 616-453-2772 Fax 616-453-0018)		
857	•	1:45	Σρη (pm/am
Exact tin	Drill: Time drill was held: ne required to evacuate/shelter/secure:	53	seconds
	rticipants: <i>306</i>		
Remarks	::		
	ort is for emergency drill #3for school year person conducting drill: Patrick Kala person conducting drill: Principal	2014 har	<u>-15</u> .
	e of person conducting drill:		
Drill Was	S <u>Coordinated</u> With:		
	Emergency Management Coordinator Name & Title		
	Law Enforcement (County Sheriff or Chief of Police Name & Title		•
	OR Fire (Fire Chief or designee) Name & Title Lawra Knapp		
	Laura Knapp		

Fax Completed Form to: Frank Verburg, Deputy Fire Chief

Fax: 616-456-3577

ph: 456-3900

Documentation Form

Fire Drill (Tornado (2 required) n/Shelter in Place Drill		Time of Drill Standard Class Change Recess Other Events
(Phone: 616-453-2	School: Holy Spirit School 772 Fax 616-453-0018) 8-/5 Time drill was helter/secure:	eld: <u>/2:52</u>)(pm/am)
Total Participants:		545elona	ls
Title of person cond	nergency drill # for sch nducting drill: patrick ducting drill: princip conducting drill:		<u>16</u> .
Drill Was <u>Coordinat</u>	<u>ed</u> With:		
	y Management Coordinator itle		
Law Enfor	cement (County Sheriff or Chic		
☐ Fire (Fire (Chief or designee) itle		

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Documentation Form

	Type of Drill		Time of Drill
*	Fire Drill (5 required)		Standard
	Tornado (2 required)		Class Change
	Lock Down/Shelter in Place Drill	,⊠ ′	Recess
	(3 Required)□		Other Events
(Phone:	Reporting School: Holy Spirit School 616-453-2772 Fax 616-453-0018)		
Date of I	Drill: $5 \cdot 17 \cdot 15$ Time drill was held:	12:10	(pm/am
Exact tin	ne required to evacuate/shelter/secure:	1 minute	2 sec
Total Pa	rticipants: <u>326</u>		
Remarks	: During four being	•	
)		
 .		7 (فعرا
	ort is for emergency drill # $\frac{3}{2}$ for school		<u>/5_</u> .
Name of	person conducting drill:	Kalahar	
Title of p	person conducting drill: Princi pal		
Signatur	e of person conducting drill:		
Drill Was	Coordinated With:		
	Emergency Management Coordinator		
_	Name & Title		
	AND	,	
	Law Enforcement (County Sheriff or Chief of	Police or de	signee or NSP)
	Name & Title		-
_	OR		
L	Fire (Fire Chief or designee)		
	Name & Title		

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School Emergency Drills Documentation Form

	Drill At least 1 of these drills must be held during lunch or iod, or when large number of students is NOT in the classroom Fire Drill (5 required) 3 drills before Dec 1	Time of Drill
M	2 drills before Dec 1 2 drills during remaining part of the school year Reasonable space between each drill Tornado Drill (2 required)	□ Standard□ Class Change□ Recess
,	1 drill must be during March	☐ Other Events
	Lock Down/Shelter in Place Drill (3 required) 1 drill before Dec 1 At least 1 drill after Jan 1 Reasonable space between each drill	
Name of	Reporting School: Holy Spurit	School Year: <u>2014-15</u>
Date of D	orill: 11-6-14 Time drill was he	eld: (pm/am)
Exact tim	e required to evacuate/shelter/secure:	
Total Par	ticipants: 301	
Remarks		
This repo	ort is for <u>lornado</u> emergency drill #_/	_ for school year <u>2014-1.5</u>
	person conducting drill:	
Title of pe	erson conducting drill: <u>Huncep</u>	<u>l</u>
Signature	e of person conducting drill:	Out
Drill Was	Coordinated With:	
	Emergency Management Coordinator Name & Title	
	AND	
	Law Enforcement (county sheriff or chief on Name & Title	
	OR	
	Fire (fire chief or designee) Name & Title	

Documentation Form

Type of Drill ☐ Fire Drill (5 required) ☐ Tornado (2 required) ☐ Lock Down/Shelter in Place Drill (3 Required)☐	Time of Drill Standard Class Change Recess Other Events
Name of Reporting School: Holy Spirit School (Phone: 616-453-2772 Fax 616-453-0018)	
Date of Drill: $3-19-15$ Time drill was held: 10.15	7 (pm/am)
Exact time required to evacuate/shelter/secure:	
Total Participants:3//	
Remarks:	
y	
This report is for emergency drill # \mathcal{A} for school year \mathcal{A}	014 - 15.
Name of person conducting drill: Patrick Kalaha	<i>Y</i>
Title of person conducting drill: Principal	
Signature of person conducting drill:	
Drill Was <u>Coordinated</u> With:	
 Emergency Management Coordinator Name & Title AND Law Enforcement (County Sheriff or Chief of Police or Name & Title 	
OR	
Fire (Fire Chief or designee)Name & Title	

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Documentation Form

Type of Drill ☐ Fire Drill (5 required) ☐ Tornado (2 required) ☐ Lock Down/Shelter in Place Drill (3 Required)☐		Time of Drill Standard Class Change Recess Other Events
Name of Reporting School: Holy Spirit School (Phone: 616-453-2772 Fax 616-453-0018)		
Date of Drill: $\frac{2-13-15}{1}$ Time drill was held: $\frac{1.0}{1}$	Opn	(pm/am)
Exact time required to evacuate/shelter/secure: $\frac{n}{q}$	<u>'</u>	•
Total Participants:315		
Remarks: done with GRPS Police L	lept.	
This report is for emergency drill # for school year	2014	· 15.
Name of person conducting drill: Patrick Kal	ahar	,
Title of person conducting drill:		
Signature of person conducting drill:		
Drill Was Coordinated With:		
■ Emergency Management Coordinator Name & Title AND		
□ Law Enforcement (County Sheriff or Chief of Polic Name & Title		signee or NSP)
OR ☐ Fire (Fire Chief or designee)		
Name & Title		

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Documentation Form

	Type of Drill		Time of Drill
	Fire Drill (5 required)		Standard
	Tornado (2 required)	ر 🔍	Class Change
M	Lock Down/Shelter in Place Drill	X	Recess
	(3 Required)□		Other Events
(Phone:	f Reporting School: Holy Spirit School 616-453-2772 Fax 616-453-0018) Drill: <u> </u>	eld: <u>/2:05</u>	<i>f_m</i> (pm/am)
Exact tir	ne required to evacuate/shelter/secure: _	11/4	
Total Pa	rticipants: <u>3</u> /2		
Pomorke	s: Juny Junch 1864		
iveillai k	" - HOLLIA (COL)		
This rep	ort is for emergency drill # 3 for sch	ool year <u>20/4-</u>	<u>15</u> .
	f person conducting drill: Pakrick		
	71		
Title of p	person conducting drill: Princi pa	1/	
		/ ~	
C' 1			
Signatur	e of person conducting drill:	Solder.	
Drill Ma	s Coordinated With:		
Dilli vva:	S Coordinated With:		
	Emergency Management Coordinator		
	Name & Title		
	AND		
	Law Enforcement (County Sheriff or Chie		-
	Name & Title		
	OR Fire (Fire Chief or designed)		
L	Fire (Fire Chief or designee)		
	Name & Title		

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