

# PARENT PARTICIPATION PROGRAM INTEREST SURVEY

Family Name: \_\_\_\_\_

Mother: \_\_\_\_\_ Father: \_\_\_\_\_

*Please place the corresponding letter (M=Mother; F=Father) into the spaces provided*

## SCHOOL

### *General*

- \_\_\_ Community Day
- \_\_\_ Guest Speaker, Topic \_\_\_\_\_
- \_\_\_ Library Bulletin Boards
- \_\_\_ Hall Bulletin Boards
- \_\_\_ Living Stations of the Cross (7<sup>th</sup>/8<sup>th</sup> gr.)
- \_\_\_ Library Volunteer
- \_\_\_ Days Available (days: \_\_\_ gr. \_\_\_)
- \_\_\_ Noon Hour Substitute (Day Available \_\_\_)
- \_\_\_ School Yard Habitat
- \_\_\_ School Photographer
- \_\_\_ Spring Musical

### *Office*

- \_\_\_ Assist in Office
- \_\_\_ Laminating

### *Classroom Volunteer*

- \_\_\_ Days Available (days: \_\_\_ gr. \_\_\_)
- \_\_\_ Times Available \_\_\_ AM or PM
- \_\_\_ Proof Read Student Manuscripts
- \_\_\_ Make Copies for Teachers
- \_\_\_ Book Orders (gr. \_\_\_)
- \_\_\_ Review Math Facts (days: \_\_\_ gr. \_\_\_)

### *Eighth Grade Class Trip*

- \_\_\_ Volunteer
- \_\_\_ Fundraising Coordinator

### *Girls on the Run*

- \_\_\_ Liaison
- \_\_\_ Coach (gr. \_\_\_)

### *Safety*

- \_\_\_ AM Car Arrival Safety Supervisor  
(Days available \_\_\_)

## Scouting Programs

- \_\_\_ Leader - Girls (gr. \_\_\_)
- \_\_\_ Ass't Leader - Girls (gr. \_\_\_)
- \_\_\_ Aide for Meetings/Outings - Girls (gr. \_\_\_)
- \_\_\_ Leader - Boys (gr. \_\_\_)
- \_\_\_ Ass't Leader - Boys (gr. \_\_\_)
- \_\_\_ Aide for Meetings/Outings - Boys (gr. \_\_\_)

## CHILD DEVELOPMENT CENTER/PRE SCHOOL

- \_\_\_ Noon Hour Lunch Room
- \_\_\_ Clerical Help

## PTA

### *General*

- \_\_\_ PTA Officer

### *Birthday Bulletin Board*

- \_\_\_ Chairperson
- \_\_\_ Worker

### *Book Fair*

- \_\_\_ Chairperson
- \_\_\_ Worker

### *Eighth Grade Graduation (7<sup>th</sup> grade Parents)*

- \_\_\_ Chairperson
- \_\_\_ Worker

### *General Mills Boxtops for Education Labels*

- \_\_\_ Chairperson
- \_\_\_ Worker

### *Aunt Millies*

- \_\_\_ Chairperson
- \_\_\_ Worker

### *Paper Gator*

- \_\_\_ Chairperson
- \_\_\_ Worker

### *Publishing Center*

- \_\_\_ Chairperson
- \_\_\_ Typist
- \_\_\_ Interviewer
- \_\_\_ General Help

### *Parent Ambassador*

- \_\_\_ Chairperson
- \_\_\_ Worker

### *Classroom Activities*

- \_\_\_ Classroom Co-Room Parents/Contact  
Persons (gr. level \_\_\_)
- \_\_\_ Event Volunteer (gr. level \_\_\_)
- \_\_\_ Halloween (gr. level \_\_\_)
- \_\_\_ Christmas (gr. level \_\_\_)
- \_\_\_ Valentines (gr. level \_\_\_)
- \_\_\_ End of Year Activity (gr. level \_\_\_)
- \_\_\_ Teacher's Birthday (gr. level \_\_\_)

***School Family Outreach***

(Meals, Transportation, Prayers, etc...)

- \_\_\_ Chairperson
- \_\_\_ Worker

***Staff Appreciation Luncheon (May)***

- \_\_\_ Chairperson
- \_\_\_ Worker

***Staff Parent/Teacher Conference Dinner***

- \_\_\_ Chairperson
- \_\_\_ Worker

***School Supply "School Kidz" Pre-Order***

- \_\_\_ Chairperson
- \_\_\_ Worker

***Social Committee***

- \_\_\_ Chairperson
- \_\_\_ Worker

***Fall Fundraiser (Walking With the Spirit)***

- \_\_\_ Steering Committee Member
- \_\_\_ Worker/Volunteer

***Sunshine Card Ministry***

- \_\_\_ Chairperson
- \_\_\_ Worker

***Variety Show***

- \_\_\_ Chairperson
- \_\_\_ Worker

**EDUCATIONAL FOUNDATION**

***Benefit Auction***

- \_\_\_ Committee Chairperson
- \_\_\_ Worker

***Family Winter Carnival***

- \_\_\_ Committee Chairperson
- \_\_\_ Worker

***Breakfast with Santa***

- \_\_\_ Chairperson
- \_\_\_ Worker

**BOOSTERS'/ATHLETICS**

***General***

- \_\_\_ Admissions
- \_\_\_ Boosters' Club Officer
- \_\_\_ Field/Gym Coordinator
- \_\_\_ Field Lining
- \_\_\_ Field Manager
- \_\_\_ Gym & Field Clean-up After Games
- \_\_\_ Scoring
- \_\_\_ Sports Banquet workers
- \_\_\_ Sports Picture Coordinator
- \_\_\_ Worker for Other Fund-raisers

***(Boosters' continued)***

**Concession**

- \_\_\_ Manager
- \_\_\_ Worker
- \_\_\_ Food Buyer

**Coach or Assistant**

- \_\_\_ Basketball - Girls (gr. \_\_\_)
- \_\_\_ Basketball - Boys (gr. \_\_\_)
- \_\_\_ Softball - Girls (gr. \_\_\_)
- \_\_\_ Baseball - Boys (gr. \_\_\_)
- \_\_\_ Soccer - Girls (gr. \_\_\_)
- \_\_\_ Soccer - Boys (gr. \_\_\_)
- \_\_\_ Track - Girls (gr. \_\_\_)
- \_\_\_ Track - Boys (gr. \_\_\_)
- \_\_\_ Volleyball - Girls (gr. \_\_\_)
- \_\_\_ Football - Boys (gr. \_\_\_)
- \_\_\_ Cheerleading (gr. \_\_\_)

**Equipment/Uniform**

- \_\_\_ Manager
- \_\_\_ Assistant Manager

# DESCRIPTION OF VOLUNTEER ACTIVITIES

## **SCHOOL:**

**Community Day:** Help the staff plan many different activities and events. A fun day!

**Guest Speaker:** Share your experience and talents with the students. Topics can include your professional experience, hobbies, or special interests.

**7<sup>th</sup>/8<sup>th</sup> Grade Living Stations of the Cross:** Assist teachers by helping with costumes, props, and other various jobs.

**Library Volunteer:** Help children locate and check out library books. Reshelve books.

**Noon Hour Substitute:** Help out when scheduled noon hour parent cannot make his/her assigned day.

**School Yard Habitat:** Volunteer needed to assist in maintaining the habitat. Water, weed & trim garden on a regular basis.

**School Photographer:** Take pictures at school events for the yearbook and for the school archives.

**Spring Musical:** Assist the director with costumes, choreography, practices, and/or stage construction.

## **OFFICE:**

**Assist in Office:** Staff the school office during special lunches or meetings.

**Laminating:** Learn to use the laminating equipment and laminate classroom materials one time a week.

## **CLASSROOM:**

**Classroom Volunteer:** Help out in the classroom as needed by the teachers. Please note days/times when you are available.

**Proof Manuscripts:** Read and edit student manuscripts for publication.

**Make Copies For Teachers:** Help teachers by making copies as needed.

**Book Orders:** Organize, tally, and complete book orders for students.

**Review Math Facts:** Review Basic Math Facts, (Addition, Subtraction, Multiplication and Division) with small groups of students.

**EIGHTH GRADE CLASS TRIP:** Eighth grade parents to assist the Holy Spirit Staff to organize a one day event or series of events for the end-of-the-year class trip (at the end of May.) Will also co-ordinate fund raising for the end-of-the-year trip. Planning usually begins in January or February. Same committee also plans or (delegates) planning of 8<sup>th</sup> grade graduation dance/event (NOT the ceremony or dinner) and the 8<sup>th</sup> grade class gift. Detailed plans from previous years are available.

**GIRLS ON THE RUN:** Liaison is the person who is the link between the Kent County GOTR Director and school. The Liaison shares information via email with the coaches for all of Holy Spirit teams and collects and organizes the necessary paperwork. The liaison communicates with school administration regarding space for lessons and for running practice. There is one required training session in November.

## **SAFETY:**

**Safety AM:** Adult safeties direct car and foot traffic in back parking lot before school.

# DESCRIPTION OF VOLUNTEER ACTIVITIES

## **CHILD DEVELOPMENT CENTER/PRESCHOOL:**

**Noon Hour Lunch Room:** Supervise the children in the lunchroom and help them with their lunches.

**Clerical Help:** Assist the Director/Teacher with making copies for the classroom, assembling brochures and booklets, etc.

## **PTA:**

**PTA Officers:** Four parents needed to fill offices of President, Vice President, Secretary and Treasurer.

**Birthday Bulletin Board:** Decorate the bulletin board in the school hallway every month with student and staff birthdays.

**Book Fair:** Chairperson to schedule fair, organize classroom visits and schedule workers to assist with the sale held in early December.

**Eighth Grade Graduation:** Seventh grade parents plan and organize the graduation dinner and program. Eighth grade parents are responsible for the slide show and DJ.

**General Mills Box Tops for Education :** Collect and group box tops in bundles of fifty. Mail to General Mills by deadlines.

**Aunt Millie's School Spirit Program:** Collect and cut out labels by company specifications.

**Paper Gator:** Chairperson co-ordinates workers to pick up papers from elderly people when these calls come into the school/parish office.

**Publishing Center:** Assist students with the process of converting their own creative stories into a book. November through April (once a month) workers are needed to interview students, type manuscripts and assemble their book.

**Parent Ambassador:** Mentors new families to welcome them and guide them through the school year. Provide phone calls in August and make a quarterly contact with them. Promote our school!

## **Classroom Co-Room Parent/Contact Person:**

Room parents email all parents of their designated classroom for help in event/party planning for Halloween, Christmas, Valentine's Day, End of Year activity, and the Teacher's Birthday. Volunteers will sign up at registration time as well as in the classroom at August Meet & Greet for various events and a list will be provided to the Room Parents.

**School Family Outreach:** Chairperson to co-ordinate meals and workers who volunteer to cook meals, help with transportation, etc. for families in need due to illness or injury.

**Staff Appreciation Luncheon:** Held during Teacher Appreciation Week in May. Chairperson and workers are needed to coordinate, plan the menu, make the meal, decorate, send invitations, serve the meal and clean up.

**Staff Parent Teacher Conference Dinner:** Held during Fall & Winter Conferences. Chairperson and workers are needed to coordinate, planning the menu, making the meal and clean up.

**Social Committee:** Goal of Social Committee is to engage and attract families to social events held throughout the school year to bring into closer relation the school and home. The Social Committee will use an interest survey to determine which events should be planned throughout the year and will also give consideration to the full calendar of the parish and school for event timing and frequency.

# DESCRIPTION OF VOLUNTEER ACTIVITIES

**Walking With The Spirit Fundraiser:** Steering Committee Member: Assist team in coordinating the *Walking With The Spirit* annual event. Worker/Volunteer: Work the day of the event. (Set up, clean up, water/food stations, etc.)

**Sunshine Card Ministry:** Send cards to school families upon births and deaths of family members. Also to Staff members for their birthdays.

**Variety Show:** Held once a year in the afternoon on Community Day. Chairpersons are responsible for sign-up, scheduling practice sessions, and organizing the show. Workers are needed to help with the practices.

## **EDUCATIONAL FOUNDATION:**

**Benefit Auction:** Our Benefit Auction is typically held in January/February and requires many volunteer hours. A very fun event that benefits each school/parish family.

**Family Winter Carnival:** Our Family Winter Carnival Auction is typically held in January/February during Catholic Schools Week. Parents and children may attend this event.

**Breakfast With Santa:** Sell tickets, set-up gym, prepare food, decorate, clean-up. This is a fun fund-raiser!

## **BOOSTERS'/ATHLETIC ACTIVITIES:**

**Admissions:** Chairperson is responsible for scheduling workers for games. Workers collect admissions at the games.

**Boosters Officers:** Parents needed to fill offices of President, Vice President, Secretary and Treasurer.

**Field/Gym Coordinator:** Responsible for scheduling the field and gym for the various sporting events.

**Field Lining:** Responsible for making (lining) the fields.

**Field Manager:** General care and maintenance of fields.

**Gym & Field Clean Up:** Help tear down and put away equipment after games/matches. Clean-up gym and field following games/matches.

**Scoring:** Keep score at the games/matches.

**Sports Picture Coordinator:** Collect, Organize and and make CD sports presentation at Sports Banquet.

**Worker for Other Fund-raisers:** Help to organize other Booster sponsored events. ie fundraisers etc.

**Concession Manager:** Responsible for opening and closing concession stand during an individual sport season during games/matches. Coordinate volunteers to staff the stands during games.

**Concession Stand Workers:** Workers are needed to set-up and "open" the stand with additional workers operating the concession during the game.

**Coach:** Responsible for coaching the selected team and scheduling practices.

**Assistant Coach:** Help the coach with practices and games.

**Equipment Manager:** Responsible for the distribution and collection of uniforms and equipment to the teams.

