

Holy Spirit School Student Locker Acceptable Use Agreement

Dear Student and Parents/Guardians,

Holy Spirit School is thankful to our Parent Teacher Association for providing a student locker for your, 6th, 7th and/or 8th Grade student!

In order to assign your 6th, 7th and/or 8th Grade student his or her assigned locker, please read and discuss the material below with your child/ren. **We ask you and your child/ren to sign the attached page and return it to school by August 19th.** Students who do not have a signed Student Locker Acceptable Use Agreement Form on file will not be assigned a locker. (Should you have specific questions and/or concerns regarding this Acceptable Use Agreement, please contact either of the School Administrators.)

Sincerely,

Mr. Patrick Kalahar

Mrs. Paula Ryan

6th, 7th and 8th Grade Teaching Teams

Holy Spirit School Student Locker Acceptable Use Agreement

All lockers are the property of Holy Spirit School.

Each student will receive an assigned locker for the entire school year, unless otherwise reassigned by the administration.

Use of lockers is a privilege and all students are expected to honor the following guidelines:

1. The school is not responsible for clothing, books, electronic devices, phones or any other property if lost or otherwise missing.
2. Locks are not permitted at any time.
3. Each student shall maintain his/her locker in a clean and neat condition. No unauthorized markings are permitted inside or outside the lockers. Storage and/or possession of any contraband is forbidden. Magnets for appropriate pictures are permitted inside the lockers. No adhesives such as stickers or tape are allowed.
4. For aesthetic reasons, as well as fire safety, all lockers must be shut when not in use.
5. Students *may* access his or her locker at arrival/dismissal and during "switch times" *only*. Lockers may *not* be accessed during class, during lunch and/or lunch recess.
6. The school reserves the right to inspect and search lockers at any time*.
* Random or necessary searches have a positive impact on deterring violations of school rules and regulations and provide greater safety and security for students and personnel. When a locker search is conducted, the administrator and staff may seize any illegal or unauthorized items reasonably determined to be a potential threat to the safety or security of others. Law enforcement will be notified immediately upon seizure of any dangerous or threatening materials.
7. Students are not permitted to put anything in or take anything out of a classmate's locker except when directed by a staff member in the case of gathering books for a student who is absent. Students who enter a classmate's locker without permission from a staff member will lose their locker privileges for a period of time as determined by school administration.

**Please discuss the above policy and rules with your child/ren, sign the attached page,
and return the completed Acceptable Locker Use Form to school by August 19th.**

*Each student will need a signed Acceptable Locker Use Form on file
for a student locker to be assigned.*

Our mission at Holy Spirit School is to learn, live, and share the message and teachings of Jesus Christ.

PARENT AND STUDENT(S) LOCKER USER PERMISSION FORM

FAMILY NAME: _____

PRINT

A. PARENT(S) PERMISSION FOR STUDENT LOCKER USE:

As Parent(s) of a registered student at Holy Spirit School, I/We have read the attached information about the appropriate use of student lockers at school, and I/We understand this agreement will be kept on file and will be valid for four years.

(Please check one)

____ My child/ren *may* be assigned a student locker while at school and will adhere to the policy and rules outlined above.

____ My child/ren may *not* be assigned a student locker.

PARENT(S) SIGNATURE: _____ **DATE:** _____

_____ **DATE:** _____

B. STUDENT’S AGREEMENT WITH HOLY SPIRIT SCHOOL’S LOCKER ACCEPTABLE USE POLICY

I have read and discussed this policy with my parent/guardian. I understand and will follow Holy Spirit School’s Locker Acceptable Use Policy. I also understand that violation of the policy may result in restriction, suspension, or revocation of locker privileges.

STUDENT’S SIGNATURE: _____ **GRADE/CLASS:** _____

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STUDENT’S SIGNATURE: _____ **GRADE/CLASS:** _____

STUDENT’S SIGNATURE: _____ **GRADE/CLASS:** _____