

Holy Spirit School Student Locker Acceptable Use Agreement

Dear Student and Parents/Guardians,

Holy Spirit School is thankful to our Parent Teacher Association for providing a student locker for your 5th, 6th, 7th, and/or 8th Grade student!

In order to assign your 5th, 6th, 7th and/or 8th Grade student his or her assigned locker, please read and discuss the material below with your child/ren. You will then sign the Agreement located within the SchoolAdmin Enrollment Contract. Students who do not have a signed Student Locker Acceptable Use Agreement Form on file will not be assigned a locker. (Should you have specific questions and/or concerns regarding this Acceptable Use Agreement, please contact either of the School Administrators.)

Sincerely,

Mr. Patrick Kalahar

Mrs. Paula Ryan

5th, 6th, 7th and 8th Grade Teaching Teams

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All lockers are the property of Holy Spirit School.

Each student will receive an assigned locker for the entire school year, unless otherwise reassigned by the administration.

Use of lockers is a privilege and all students are expected to honor the following guidelines:

1. The school is not responsible for clothing, books, electronic devices, phones or any other property if lost or otherwise missing.
2. Locks are not permitted at any time.
3. Each student shall maintain his/her locker in a clean and neat condition. No unauthorized markings are permitted inside or outside the lockers. Storage and/or possession of any contraband is forbidden. Magnets for appropriate pictures are permitted inside the lockers. No adhesives such as stickers or tape are allowed.
4. For aesthetic reasons, as well as fire safety, all lockers must be shut when not in use.
5. Students *may* access his or her locker at arrival/dismissal and during "switch times" *only*. Lockers may *not* be accessed during class, during lunch and/or lunch recess.
6. The school reserves the right to inspect and search lockers at any time*.
* Random or necessary searches have a positive impact on deterring violations of school rules and regulations and provide greater safety and security for students and personnel. When a locker search is conducted, the administrator and staff may seize any illegal or unauthorized items reasonably determined to be a potential threat to the safety or security of others. Law enforcement will be notified immediately upon seizure of any dangerous or threatening materials.
7. Students are not permitted to put anything in or take anything out of a classmate's locker except when directed by a staff member in the case of gathering books for a student who is absent. Students who enter a classmate's locker without permission from a staff member will lose their locker privileges for a period of time as determined by school administration.

Please discuss the above policy and rules with your child/ren, sign the Agreement within the SchoolAdmin Enrollment Contract and save.

*Each student will need a signed Acceptable Locker Use Form on file
for a student locker to be assigned.*

Our mission at Holy Spirit School is to learn, live, and share the message and teachings of Jesus Christ.