



Board of Directors Meeting

Wednesday, March 19th, 6:30pm

AGENDA

1. Call meeting to order – CA – Time: 6:32pm
 - 1.1. Reading of the School Mission Statement: Our mission at Holy Spirit is to learn, live, and share the message and teachings of Jesus Christ.
 - 1.2. Members present: Chris Abid, Tyler Erhon, Dan Grey, Scott Aikens, Sara Aldworth, Alan Rheault, Barb Vidro
 - 1.3. Ex-Officio Members Present: Rev. Mark Peacock, Pat Kalahar, Paula Ryan
 - 1.4. Members Absent: Brendan Kelly, Rev. Nick Baker
2. Guests Present - NONE
3. Opening Prayer – Dan
4. Approval of the Agenda
 - 4.1. A motion to approve was made by: Tyler Erhorn
 - 4.2. Second made by: Scott Aikens
 - 4.3. In favor: ALL | Opposed: NONE
5. Public Recognition – NONE
6. Recommended Actions:
 - 6.1. Approval of Minutes 2/19/25 Meeting
 - 6.1.1. A motion to approve was made by: Alan Rheault
 - 6.1.2. Second made by: Barb Vidro
 - 6.1.3. In favor: ALL | Opposed: NONE
 - 6.2. Old Business:
 - 6.2.1. Inspired By the Spirit Update

Chris and Fr. Mark gave an update on the current state of the campaign. This past weekend over 200 people signed up to be volunteers for the campaign. Lead gifts are being solicited currently from the community, receptions begin next week and continue after Easter. Chris serves on both the Building and Campaign Committee. Tyler serves on the Building Committee and Dan serves on the campaign Committee. Contributions have started to come in. Feedback has been positive so far.
 - 6.3. New Business
 - 6.3.1. Outside groups using Holy Spirit Facilities

Pat asked the board to investigate the procedures for approving or denying outside groups using Holy Spirit facilities. There are not an overwhelming number of requests currently, but there is no format to:

 1. Schedule
 2. Charge a fee
 3. Collect Insurance.

Some of the groups requesting want to host games and are for profit travel sports entities. Scott Aikens and the Building & Grounds Committee will look into this more and come back to the board with a recommendation for the parish.
 - 6.3.2. Tuition for 2025-26 School Year

6.3.2.1. Pat Asked the board to consider recommending a maximum 4% increase in tuition, with the hopes that the school staff will receive a 3% cost of living increase.

6.3.2.2. The board discussed the current tuition model, the parish subsidy and if the current increase in tuition is enough to cover increasing costs. Pat believes it is.

6.3.2.2.1. A motion to recommend a 4% increase in tuition, with a recommended 3% cost of living increase for staff was made by Chris Abid

6.3.2.2.2. Second by: Dan Grey

6.3.2.2.3. In Favor: ALL | Opposed: NONE

6.4. Information and Proposals

6.4.1. Pastor's Report – Father Mark & Father Nick

6.4.2. Principal's Report – See attached report.

6.4.3. Athletic Director Report - See attached report.

6.4.4. Religious Education Director's Report - See attached report.

6.4.5. Parish Finance Report - See attached report.

6.4.6. CDC Director Report - See attached report.

6.5. Committee Reports –

6.5.1. Executive Committee

The executive committee discussed upcoming board elections and process.

There is a possibility some officer terms will be extended. The executive board will have another collaborative meeting with PTA this term

6.5.2. Mission Effectiveness Committee

The committee met and reviewed activities within the school to this point in the year, including upcoming Lenten opportunities.

6.5.3. Committee on Directors

The committee indentified three areas to grow board membership:

1. Early Childhood professional

2. CPA / CFO

3. Development / Fundraising

Current terms also need to be cleaned up

6.5.4. Planning & Policy Committee

Dan Grey has agreed to take this committee on

6.5.5. Building & Grounds

Will begin investigating outside rentals of Holy Spirit grounds

6.5.6. Finance Committee

The committee met with Pat Kalahar and Kevin Simon to review past processes. We are waiting on some additional information from our accountant to set the full budget

6.5.7. Marketing & Communications

The committee is working on creating a template for marketing for the school so the messaging can be concise and streamlined as well as purging the website of old or outdated information and graphics.

7. Next Meeting Date – 4/16/25 Holy Week?

7.1. The board moved next month's meeting to **Wednesday, April 23rd – 5:00pm**

8. Adjournment

8.1.1. A motion to approve was made by: Tyler Erhorn

8.1.2. Second made by: Scott Aikens

9. Meeting Adjourned @: 7:36pm