



## **Board of Directors Meeting**

### **Wednesday, September 18<sup>th</sup>, 2024, 5:00pm**

#### **MINUTES**

1. Call meeting to order – CA – Time: 5:04pm
  - 1.1. Reading of the School Mission Statement: Our mission at Holy Spirit is to learn, live, and share the message and teachings of Jesus Christ.
  - 1.2. Members present: Chris Abid, Tyler Erhorn, Dan Grey, Sara Aldworth, Brendan Kelly, Barb Vidro
  - 1.3. Ex-Officio Members Present: Rev. Mark Peacock, Rev. Nick Baker, Pat Kalahar, Paula Ryan
  - 1.4. Members Absent: Scott Aikens, Alan Rheault
2. Guests Present
  - 2.1. David Faber, Superintendent DOGR
3. Opening Prayer – Fr, Nick
4. Approval of the Agenda
  - 4.1. A motion to approve was made by: Tyler Erhorn
  - 4.2. Second made by: Brendan Kelly
  - 4.3. In favor ALL | Opposed: NONE
5. Public Recognition – NONE
6. Recommended Actions:
  - 6.1. Old Business: none
  - 6.2. New Business
    - 6.2.1. Introductions – The board and staff went around the table and introduced themselves and their relation to Holy Spirit School. We welcomed our new member Barb Vidro (husband Ken, Barbie and Ken...) to the board with over 30 years of experience in the classroom
    - 6.2.2. Superintendent's report – Dave  
Dave gave an update on enrollment diocese-wide which is up for the fourth straight year. Holy Spirit's enrollment is 348 students, making HS the biggest elementary school in the diocese.  
Dave challenged the Board to grow our numbers and our committee outreach. Much of the groundwork for this is already being laid.  
Dave reminded the board about the two summits the diocese hosts each year in November and May and encouraged the board to collaborate with other diocesan boards (mentions of GRWC and St. Thomas).  
A firm has been hired for the superintendent search with Msgr. Duncan heading up the committee.
    - 6.2.3. Committee Assignments & Meeting Format
      - 6.2.3.1. Executive Committee
      - 6.2.3.2. Mission Effectiveness Committee
      - 6.2.3.3. Committee on Directors
      - 6.2.3.4. Planning and Policy Committee

- 6.2.3.5. Building and Grounds Committee
- 6.2.3.6. Finance Committee
- 6.2.3.7. Development Committee
- 6.2.3.8. Marketing Committee
- 6.2.3.9. Communication Committee

We reviewed the meeting format and expectations. No board reports were given as it is the first meeting of the term

- 6.2.4. New Members – closed session

### 6.3. Information and Proposals

- 6.3.1. Pastor's Report – Father Mark

Fr. Mark laid out the status of the capital campaign and the work to be done. Guidance in Giving has been secured to lead the feasibility study, the fundraising is slated to begin after the first of the year. Letters are going out to all parishioners this week.

- 6.3.2. Principal's Report – See attached report.

Pat spoke to some of the current challenges Holy Spirit is facing due to space constrictions. We will run out of classrooms in the next two enrollment cycles. There currently is not adequate space for MAPS testing to be read to students on accommodations. Holy Spirit is serving a greater population of students with diagnosed disabilities; however, the building does not offer enough appropriate space to aid these students.

- 6.3.3. Athletic Director Report - See attached report.

- 6.3.4. Religious Education Director's Report - See attached report.

- 6.3.5. Parish Finance Report - See attached report.

- 6.3.6. CDC Director Report - See attached report.

### 6.4. Committee Reports –

- 6.4.1. NA

### 7. Next Meeting Date – 10/16/24

### 8. Adjournment

- 8.1.1. A motion to approve was made by: Tyler Erhorn

- 8.1.2. Second made by: Barb Vidro

### 9. Meeting Adjourned @: 6:37pm